



**imagine**  
Español

# quick guide



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# 1

# Getting Started


## Student and Educator login

Visit [login.imaginelearning.com](https://login.imaginelearning.com) to log in.

Students

Educators

Log in to your Student account



Scan QR code

or

Username

Password

[Show](#)

Site Code

☒ ☐

[Forgot your Site Code?](#)

Log in

USERNAME

PASSWORD

SITE CODE

*Site code is not necessary for educators.*


## Print Student Login Cards

Student login cards can help students remember their information until they have it memorized.

Go to **Manage Students** or **Manage Groups**. Select the student(s) or group that you want login cards for and click **Print Login Cards**.

[STUDENT NAME]

SCAN QR CODE



USERNAME


[username]

PASSWORD

[password]

SITE CODE

[site code]

 login.imaginelearning.com



## Computers and Devices:

To ensure a smooth student experience, test all devices in advance. For a complete list of supported devices and installation details, please visit [help.imaginelearning.com](https://help.imaginelearning.com).

## Headsets:

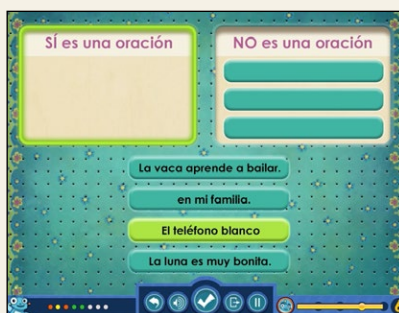
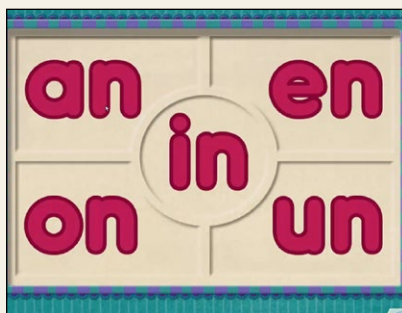
Imagine Español is best utilized with headphones and a microphone, as students will need the microphone to record themselves reading.



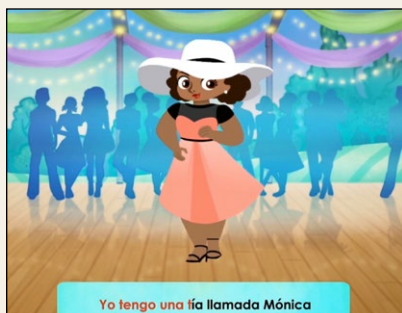
# 2

## Program Design

Imagine Español is designed around the five essential keys of reading: phonological awareness, phonics, fluency, vocabulary, and comprehension. Students learn to read in Spanish through engaging, foundational activities planted within a rich, cultural framework.



- Imagine Español is a unique language and literacy product designed to address the specific features of the Spanish language, including vowels, syllable awareness, transparent orthography, and phonological awareness.
- Literature-rich activities and grade-level vocabulary round out the development of phonological awareness and grammar skills.
- Students discover rich cultural experiences through authentic music and art. The program also exposes students to regional accents, while providing instructions using a neutral accent.



# 3

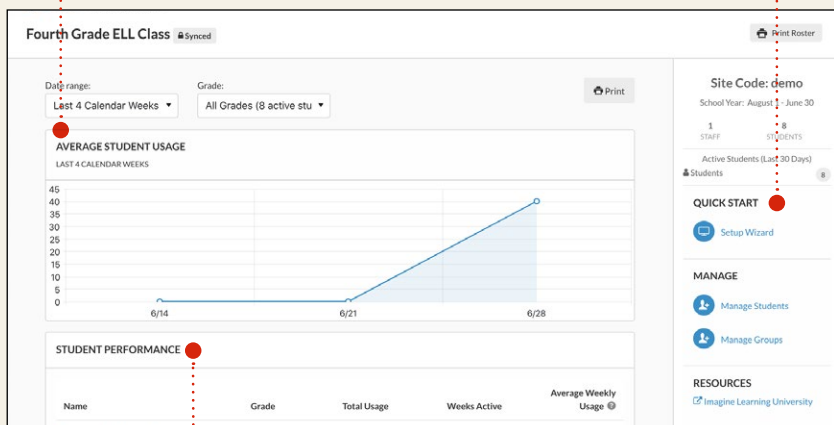
## Teacher Dashboard

### Usage

Monitor students' usage toward the target goal.

### Quick Start

Add students, assign groups, and give access to programs



**Students—Last Week's Snapshot**  
Compare student activity and performance.

## Need Additional Help?

Visit [help.imaginelearning.com](https://help.imaginelearning.com) to get answers to your questions about rostering, getting started, and more!

How can we help you?

Search the Help Center Search

**Literacy**

Imagine Language & Literacy  
Imagine Español  
Imagine Reading

**Math**

Imagine Math PreK-2  
Imagine Math Grade 3-4  
Imagine Math Facts

**Assessment**

Galileo K-12  
Galileo Birth-PreK


# 4

## Self-Managed Rostering

If you are self-rostering, follow the steps below. If you are using any other rostering process, visit [help.imaginelearning.com](https://help.imaginelearning.com) and click **Rostering**.


### 1 Start Setup Wizard


**Site Code: livepreview**  
School Year: August 1 - July 31

**QUICK START**  
 Setup Wizard

To begin self-managed rostering, click Setup Wizard in the top right corner of the portal.

### 2 Select your import method

**Import Students**  
Select this option if you're comfortable uploading and manually manipulating rows in a comma separated value (CSV) file to accurately represent information. You will be guided step-by-step throughout the process.

**Add Students Manually**  
Select this option to manually create new student records or add existing students to a group.

Use the Import Students option to upload students via spreadsheet.

Use the Add Students Manually option to create each student one at a time.

#### 2a If Import Students was selected, upload import file

**Choose Your Import File**

The Setup Wizard helps you add student accounts and groups to the Imagine Learning Literacy Suite by importing, create your own CSV import file, or you can use the Student Import Template provided below to populate an import data. The wizard helps you match the data fields in your import file to the data fields required by Imagine Learning how your data matches up before you import.

Your import file must include these required data fields:  
**For importing students:** First Name, Last Name, Username, Password, Grade Level, Student ID

[Download Student Import Template](#)

To import students via spreadsheet, download the Student Import Template, fill it out, and then upload it.

#### 2b Follow Setup Wizard



Choose File   Match Data   Confirm Import   Import Summary   Assign Products

The Setup Wizard will guide you through the steps of the import process, including matching data fields, assigning students to groups (classrooms), assigning product access, and verifying student session times.

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# Manage Students

Print login cards

Check product access  
and group assignment

**Manage Students: Fourth Grade ELL Class**

[Add](#)
[Bulk Edit](#)
[Remove from Group](#)
[Print Login Cards](#)
[Assign Product Access](#)
[Add Filter](#)

2 students selected

<input type="checkbox"/>	Name	Username	Password	Student ID	Session Time	Grade Level	Groups	Assigned Products	
<input checked="" type="checkbox"/>	Baumgardner, Stewart	adb0f4bf53	imagine	adb0f4bf53	20	Grade 1	1	Imagine Assessment: Galileo, Imagine Español, Imagine Language & Literacy	
<input checked="" type="checkbox"/>	Bent, Dreama	acf37896c1	imagine	acf37896c1	20	Grade 1	1	Imagine Assessment: Galileo, Imagine Español, Imagine Language & Literacy	
<input type="checkbox"/>	Borja, Dennison	dennisonborja	asdfasdf	Dennisonborja_00	100	Grade 1	1	Imagine Assessment: Galileo, Imagine Español	
<input type="checkbox"/>	Borja, Teo	teoborja	asdfasdf	Teoborja_01	100	Grade 1	1	Imagine Assessment: Galileo, Imagine Español	

Click on pencil icon to  
edit student details

**Test, Shelly**

**Product Settings**

## Tasks:

- Check group assignment.
- Check session time and first language support.
- Print login cards.

# 6

## Student Sessions

Students who use the program with fidelity are more likely to achieve optimal results. Imagine Learning makes the following usage guidelines:

Pre-K-K: 15 Minutes

Grade 1+: 20-30 Minutes

3 times a week

Test, Shelly

First Name\*  
Shelly

Last Name\*  
Test

Student ID\*  
shellytest

Alternate ID  
Alternate ID

Grade Level\*  
Grade 4

Username\*  
s\_test

Password\*  
123123123

School\*  
Friends & Family

Groups  
Gramajo Gang

Product Settings

Session Time  
20

Language Support: Language & Literacy  
English

English  
✓ Spanish (Default)

Save Cancel

### Optional English Support

Optional English support may be enabled at anytime, making Imagine Espanol the perfect fit for any elementary, Dual Language, or World Languages program.

### Navigation Buttons



**Submit  
Answer**



**Next  
Question**



**Repeat  
Activity**



**Repeat  
Directions**



**"Let's Go"  
(to the next activity)**



**Pause**



**Translate  
(when first-language  
support is enabled)**





# Student Experience

## Student Placement and Growth

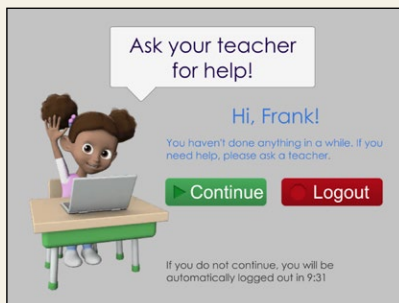
When students log in for the first time, they will take a placement test to determine which instructional activities the student will see.



It is essential that students take the placement test carefully and independently for the most accurate placement.

## Ask for Help

This message indicates that the student has not taken any action for a while. **Resume** the session by clicking in the screen.



## Student Recording



**To record:**

1. Click the **microphone**.
2. **Read the passage** out loud.
3. Click the button again to **stop**.

**Note:** The student will not be able to turn the page until the above steps are completed.



# Student Engagement

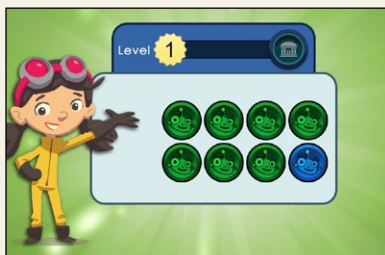
## Gaming Theory Design

Lively music, captivating videos, and engaging instructional games boost students' interest. Fast-paced content, self-monitoring tools, and opportunities for self-expression make learning fun. Performance-based Booster Bits encourage motivation and student ownership. Students can use their earned Booster Bits to customize their personal exhibits in the Imagine Museum.



## Motivational Features

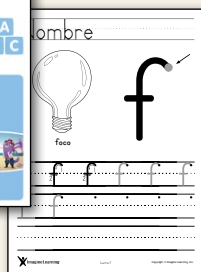
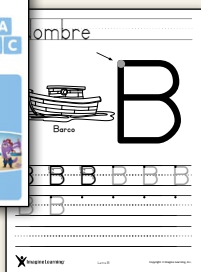
Progress Indicator, Booster Bits, and End of Session Screen offer consistent performance feedback for better self-assessment.





# Teacher Resources

The Teacher Resources provide supplemental classroom activities, reteaching lesson plans, book texts, worksheets, flashcards, graphic organizers, and other printable materials that work hand-in-hand with the Imagine Español digital curriculum in a blended learning environment.

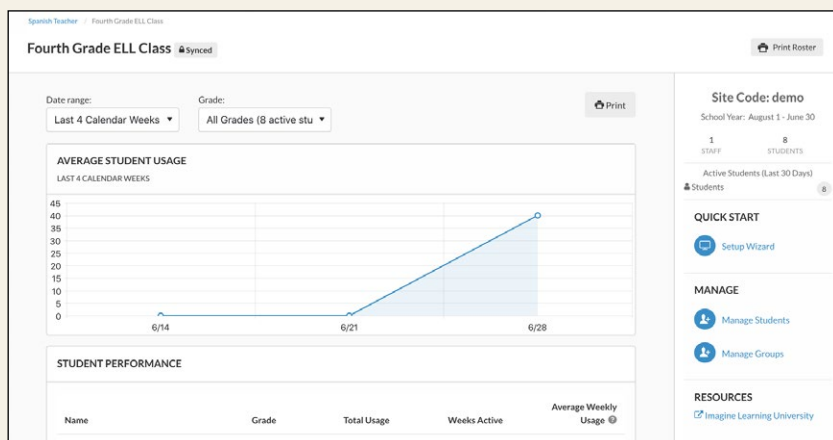


# 10 Reports

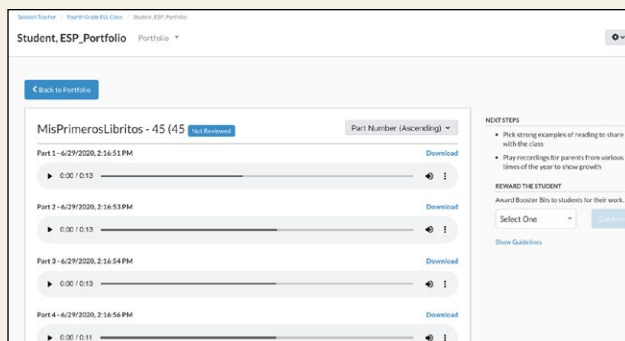
## Reporting Overview

The Imagine Español dashboard provides you with data tools in a simple, easy-to-digest format. Providing effective student data on usage and progress, these tools enable you to focus your efforts in all the right places.

The **Usage** areas shows usage patterns over time and tracks against weekly and yearly usage goals. Teachers in a classroom can quickly spot patterns where specific students may not be getting the usage they need



The **Portfolio** provides a collection of student learning artifacts. Audio recordings can be reviewed online or downloaded to share with students and parents. Don't forget to award Booster Bits for great work!



# 11 Portfolio

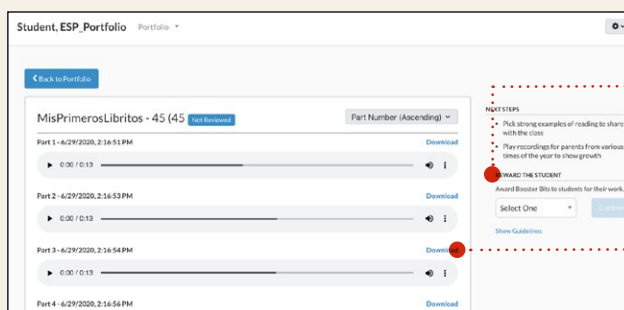
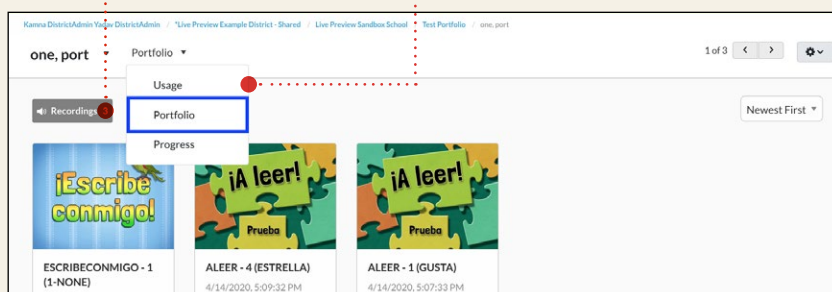
When a student creates a recording, it is automatically stored in the student's own digital portfolio. You can listen to and monitor student recordings for any students that are assigned to your class through the Portfolio area in the educator portal.

To view a student portfolio, select a student from the dashboard for your class and use the pulldown menu to select Portfolio. Any artifacts that the student has created will appear. You can also search for a student record at any time by entering the student name in the **Global Search** field.

For book recordings, students create individual audio recordings for each page that they read in a specific book. For other activity types, students create recordings of individual words and sentences. Click the play icon to hear each recording.

- A number next to the Recordings icon indicates how many recordings the student has in their portfolio.

- You can filter student work by the date and time it was created using the Newest First or Oldest First filters from the drop-down menu.



- You can award 20, 60, or 100 Booster Bits for a single recording.

- These recordings can be downloaded individually as an MP3 file.

As you review student recordings, you can award Booster Bits for special effort, improvement, and exceptional performance. Students will receive these awarded Booster Bits the next time they see the Booster Bits Reward screen during a student session.

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# Flexible Implementation Models

Imagine Español provides support for a continuum of learning models, including resources for both online and offline learning. The samples below showcase how Imagine Español can be used with Imagine Language & Literacy in a dual-language model.

## IN-PERSON



## HYBRID



## VIRTUAL



### In-person Learning Model: Sample weekly schedule

Students physically attend school for five days a week.

Monday	Tuesday	Wednesday	Thursday	Friday
20-minute center rotations (Imagine Language & Literacy)	20-minute center rotations (Imagine Español)  Whole-class instruction (Imagine Language & Literacy)	20-minute center rotations (Imagine Language & Literacy)  Whole-class instruction (Imagine Español)	20-minute center rotations (Imagine Español)	20-minute center rotations (Imagine Language & Literacy OR Imagine Español)  Whole-class instruction (Imagine Español)

### Hybrid Learning Model: Sample weekly schedule

Students physically attend school for part of the week and do additional learning in a virtual environment.

	Monday	Tuesday	Wednesday	Thursday	Friday
In-person		20-minute center rotations (Imagine Español)  Whole-class instruction (Imagine Language & Literacy)	20-minute center rotations (Imagine Language & Literacy)  Whole-class instruction (Imagine Español)		20-minute center rotations (Imagine Language & Literacy OR Imagine Español)  Whole-class instruction (Imagine Español)
Virtual	20 minutes in Student Program (Imagine Language & Literacy)			20 minutes in Student Program (Imagine Español)	

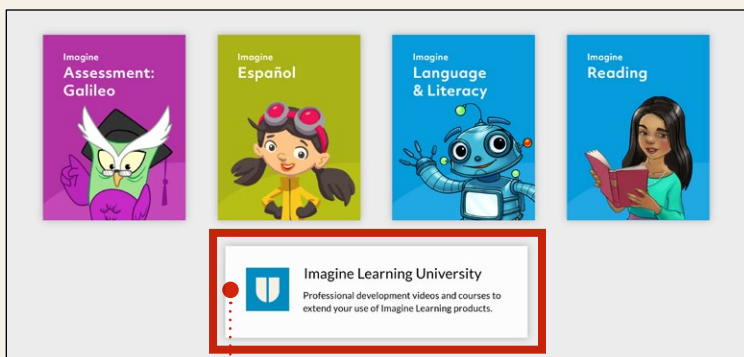
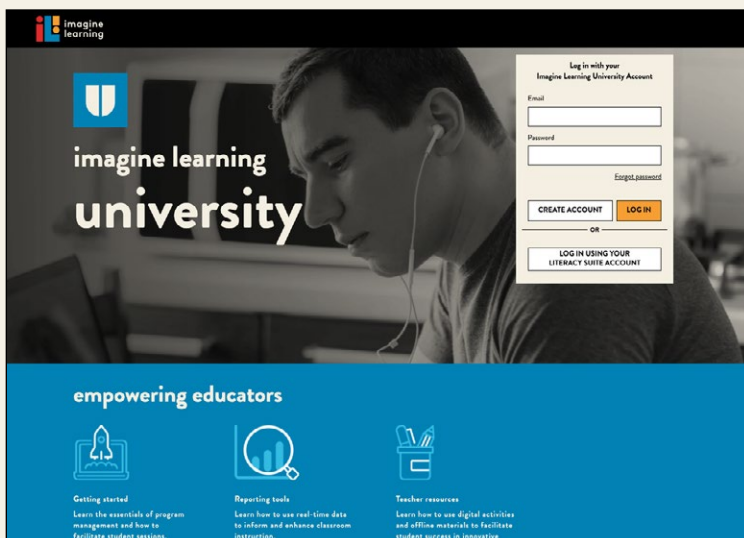
### Virtual Learning Model: Sample weekly schedule

Students learn in a virtual environment and communicate with their teacher through video conferencing.

	Monday	Tuesday	Wednesday	Thursday	Friday
Student-driven	20 minutes in Student Program (Imagine Language & Literacy)	20 minutes in Student Program (Imagine Español)	20 minutes in Student Program (Imagine Language & Literacy)	20 minutes in Student Program (Imagine Español)	20 minutes in Student Program (Imagine Language & Literacy OR Imagine Español)
Teacher-led	Small-group instruction (Imagine Language & Literacy)	Whole-class instruction (Imagine Language & Literacy)	Whole-class instruction (Imagine Español)	Small-group instruction (Imagine Language & Literacy)	Whole-class instruction (Imagine Español)

# 13 Imagine Learning University

Access on-demand, self-paced courses in Imagine Learning University to get started and for on-going support throughout the year. A one-stop shop for learning, available 24/7.





- Visit Imagine Learning University, just one click away in your teacher portal.



imagine  
learning

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